

CLOSED SESSION MINUTES

Minutes of a Staffing Meeting held in the upstairs room at Ludlow Methodist Church on **TUESDAY 17TH JANUARY** at 9.30am.

ST/104 PRESENT

Chair: Cllr Lyle

Councillors: Garner, Gill and B. Waite.

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk

ST/105 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

ST/106 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

ST/106 APOLOGIES

Apologies had been received from Councillors Ginger and Pote.

ST/107 DECLARATION OF INTERESTS

Disclosable Pecuniary Interests

None declared

Conflict of Interest

None declared

Personal interests

None declared

ST/108 MINUTES – 15TH NOVEMBER 2022

RESOLVED (unanimous) DL/BW

That the minutes of the 15th November 2022 be approved as a true record to be signed by the Chair.

ST/109 PUBLIC OPEN SESSION

There were no members of the public present.

ST/110 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED (unanimous) DL/BW

That the public and press be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ST/111 RECRUITMENT – COMMUNICATIONS AND MARKETING OFFICER

RESOLVED (unanimous) DL/BW

- i) To note the report.
- ii) To approve reducing the period the job is advertised to two weeks, and amend the schedule accordingly with Interviews on Thursday 23rd February.
- iii) To approve recruitment for a full time post, and insert the requirement for formal and informal styles of communication
- iv) To amend interview questions and test as agreed.

The meeting closed at 10.15am.

Chairman

Date